

The Annual Quality Assurance Report (AQAR) of the IQAC

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. **The present AQAR period is Academic Year 2018-19.**

Part – A

Data of the Institution

1. Name of the Institution : **Raja Harpal Singh Mahavidyalaya**
- Name of the Head of the institution : **Dr. Narendra Kumar Singh**
 - Designation : **Principal**
 - Does the institution function from own campus : **Yes**
 - Phone no./Alternate phone no. : **9415894348**
 - Mobile no. : **9670489961**
 - Registered e-mail : **rhspgcl@gmail.com**
 - Alternate e-mail : **drnksingheducationist@gmail.com**
 - Address : **Singramau, Jaunpur**
 - City/Town , State/UT : **Jaunpur U.P.**
 - Pin Code : **222175**
2. Institutional status:
- Affiliated / Constituent : **Affiliated**
 - Type of Institution : **Co-Educational**
 - Location : **Rural**
 - Financial Status : **Grants-in aid/UGC 2f and 12 (B)**
 - Name of the Affiliating University : **V.B.S.Purvanchal University, Jaunpur (U.P.)**
 - Name of the IQAC Co-ordinator : **Dr. Yogesh Kumar**

- Phone no. : **9540003338**
- Alternate phone no. : **9838310083**
- Mobile : **9540003338**
- IQAC e-mail address : **iqacrhs@gmail.com**
- Alternate Email address : **iqacrhspgc@gmail.com**

3. Website address : **www.rhscollege.in**
 Web-link of the AQ : <http://www.rhscollege.in/AQAR.html>

4. Whether Academic Calendar prepared during the year: **Yes**

Yes/No....., if yes, whether it is uploaded in the Institutional website: **Yes**

Weblink: <http://www.rhscollege.in/cal.html>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.45	2015	from: 2015 to: 2020
2 nd				from: to
3 rd				from: to
4 th				from: to
5 th				from: to

6. Date of Establishment of IQAC: **17/02/2011**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Call regular meetings of I.Q.A.C. and evaluate the achievements of all Departments and related organs.	Two Meetings of IQAC have organised during the year.	There are 12 Members of IQAC which is reconstituted as per new guidelines of 2018. All members were present in both meetings.
2. Regular and timely submission of A.Q.A.R.	Regular submission of IQAR has been followed and latest IQAR uploaded of website on 30th June 2019.	Dr. Jai Kumar Mishra is NAAC co-ordinator along with its members prepare IQAR

<p>3. Regular audit of all financial transactions and related matters.</p>	<p>Every Year after the closing of financial year regular audit of all financial transactions and related matter is conducted. Mostly in the month of April and May.</p>	<p>Government appoints Senior Auditor and associates along with him for conducting the regular audit.</p>
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Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. **No**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes (Composition of IQAC has been uploaded on college website.)

10. No. of IQAC meetings held during the year: 02

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encourage all departments to organise symposiums, seminars, workshops etc.
2. Encourage Teaching Staff to attend various seminars/workshops etc.
3. Encourage and guide teaching staff to write research papers, book/chapters in books etc. allow them to access various libraries/academic centres for collecting data and review of related literature.
4. Recommend to increase numbers of journals, newspapers magazines in college library.
5. Recommendation to encourage topper students by giving them award by the college Administration.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ol style="list-style-type: none"> 1. To increase the enrolment of the students. 2. To start a new faculty in this year- Faculty of Commerce. 3. Diagnose the weak area of the students by the Departments and provide Remedial classes. 4. Organise the NET/UGC class with internal and external resource Persons by all departments. 5. Organise the Competitive Coaching Classes for students. 	<ol style="list-style-type: none"> 1. Number of Students in 2017-18 = 2203 Number of Students in 2018-19 = 2156 2. Faculty of Commerce has been started successfully in 2018-19 and in the First year total number of students is 61 3. Remedial classes, NET coaching and competitive coaching classes run successfully.

14. Whether the AQAR was placed before statutory body? **Yes**

Name of the Statutory body: **Managing Committee of College**

Date of meeting: 26-06-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? **Yes on Dates: 26, 27 & 28 Feb. 2015**

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**

Year: 2019

Date of Submission: 23rd Feb 2019

17. Does the Institution have Management Information System? Yes

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

- All the programmes and proceedings of college are placed in regular meetings of Hon'ble management body of the college.
- All the relevant information related to admission, teaching-learning, examination etc. are available on one click/call as and when required.

Part-B

CRITERION I – CURRICULAR ASPECTS				
1.1 Curriculum Planning and Implementation				
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words Our college is an affiliated college. We follow the curriculum as prescribed by the university with utmost care and diligence. Some of the senior professors of our college are members of Board of Studies in the university and they provide their useful suggestions to the university and they also provide their useful suggestions related to curriculum in the BOS meetings of their respected departments.				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year: No				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
1.2 Academic Flexibility				
1.2.1 New programmes/courses introduced during the Academic year				
Programme with Code	Date of Introduction	Course with Code	Date of Introduction	
B.Com.	July 2018	B.Com	July 2018	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. No				
Name of Programmes adopting CBCS			Date of implementation of CBCS / Elective Course System	
Already adopted (mention the year)				
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year : No				
	Certificate	Diploma Courses		
No of Students				
1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year: No				
Value added courses	Date of introduction	Number of students enrolled		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
A. Internship in B.Ed. & M.Ed.		076		
A. Field work project in B.Ed., M.Ed., M.Sc. in Zoology and M.A. in Geography.		145		
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

- a. Students' Feedback is obtained with the help of a structured questionnaire
- b. Feedback so obtained is analysed dimensionwise.
- c. Teachers are provided with their respective feedback along with respective suggestions related to areas of improvement.
- d. Separate Feedback is also collected from alumni of the college. Their suggestions are closely analysed and recorded.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A. 1	546	407	338
B.Sc. 1	360	412	336
B.Com. 1	360	070	061
B.Ed.	50	050	050
M.A. 1	290	171	154
M.Sc. 1	045	048	041
M.Ed.	050	050	050

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1671	485	08	00	015

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
25	25	In all Depts.			

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words):

Students are tomorrow's leader, so this is our responsibility to make their personality according to our emerging socio-political-economic and scientific needs of future. Keep this in mind our college has Carrier guidance cell to mentoring the students. This cell organise various class room lectures and seminars for the students' future. Many students benefited this and got success in the different nationwide examination. This cell organise the classes according to the syllabus of civil services and one-day examination such as Banking, Railways, S.S.C. etc. This cell focuses on Reasoning, Grammar, General maths & General Studies' classes for the better response in these

examination. Our all P.G. departments organise NET. Coaching classes for the P.G. students.		
Number of students enrolled in the institution (2018-19)	Number of fulltime teachers	Mentor: Mentee Ratio
2156	25	1:86

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
			11	16

2.4.2 Honours and recognitions received by teachers : No
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year:

Programme Name	Pro gram me Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Ed & M.Ed 2018		Semester	14th May 2019	20-06-2019
UG		Annual	24th April 2019	30-05-2019
PG		Annual	20th April 2019	30-05-2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words):

Our all departments have a mechanism of internal assessment of students' learning process. In midsession our all departments provide a set of question paper to students for their evaluation of writing and answer presentation. Then teacher discuss with students their shortcomings and achievements. After this test teacher searches the weaken area of the students. Slow learner students is being traced and they comes under focus .These students got help by Remedial classes. Subject related quiz, essay competition, poster presentation and seminar presentation are the key concerns for the student appraisal.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words):

Academic calendar prepared and truly followed by all departments of our institution.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Our faculty of Science and faculty of Education performed at P.G. level Cent-percent result. Our all M.Ed. students were passed with First Division. 9 students in M.Sc. got First Division. Faculty of Science performed at U.G. level also 96.70 % results and 42 students got First Division. Faculty of Arts performed at P.G. level 98.20 % and 63 students got First Division. Both results are too good and show our effort to excellence. Our college student Simpy Mishra M.A. Final, Dept. Of Sociology was Topper and Gold Medallist of University. At U.G. level faculty of arts's result is 84.25 % and 9 students got First Division.

2.6.2 Pass percentage of students:

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A. III	254	214	84.25
	B.Sc. III	182	176	96.70
	M.A. II	223	219	98.20
	M.Sc.II	027	027	100.00
	B.Ed.	036	036	100.00
	M.Ed.	040	040	100.00

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink): **No**

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research: **No**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				

Total						
3.2 Innovation Ecosystem						
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year : No						
Title of Workshop/Seminar		Name of the Dept.			Date(s)	
No						
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category		
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: No						
Incubation Centre		Name		Sponsored by		
Name of the Start-up		Nature of Start-up		Date of commencement		
3.3 Research Publications and Awards: No						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National		International		
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department			No. of Ph. Ds Awarded			
			00			
3.3.3 Research Publications in the Journals notified on UGC website during the year						
National	Department	No. of Publication		Average Impact Factor, if any		
	Pol. Science	01				
	Chemistry	02				
	Education	07				
International						
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Pol. Science			02 (1 Book & 1 Chapter)			
Lib. Science			03 Chapters			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index : No						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) : No						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
03	03		01		-	04
Presented papers	03		04			
Resource Persons			01			
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities		Number of students participated in such activities	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year: No						
Name of the Activity	Award/recognition		Awarding bodies		No. of Students benefited	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities		Number of students participated in such activities	
	N.S.S.	Swachh Bharat Abhiyan	12		150	
	N.S.S.	Matdata Jagrukta Abhiyan	06		500	
	N.C.C.& N.S.S.	AIDS Awareness Programme	10		550	
	Eco Club	Environmental	05		150	

		Awareness		
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year: No				
Nature of Activity	Participant	Source of financial support	Duration	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: No				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year: No				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	Existing	Newly added		
Campus area	3730.5sqmt.	NIL		
Class rooms	30	NIL		
Laboratories	07	NIL		
Seminar Halls	02	NIL		
Classrooms with LCD facilities				
Classrooms with Wi-Fi/ LAN				
Seminar halls with ICT facilities	01			
Video Centre				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	01(Heavy duty Generator)		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
4.2 Library as a Learning Resource				
4.2.1 Library is automated {Integrated Library Management System -ILMS}: No				
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation	

4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26601		264	Rs.52263	26265	/
Reference Books	12742				12742	
e-Books	100000	5750	NIL		100000	5750
Journals	533	3552	14	620	547	4172
e-Journals	6000	5900	NIL		6000	5900
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	77	01	Yes	01	19	01	08	64 KBPS	
Total									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line):									
64 KBPS									
4.3.3 Facility for e-content: No									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc); No									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Need based budget is approved and accordingly purchase of instrument etc. is completed.			
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>)			
-All the laboratories are available for the students throughout the year.			
-Labs are properly maintained by respective departments.			
- Some facilities like sports complex, multipurpose hall, computer lab. Etc. are used on sharing basis by all the departments.			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National	State Govt. Sponsored	1898 Forms apply under this scheme	Amount send by govt. In the account of all beneficiaries.

	Scholarship and Fee Reimbursement scheme		
b) International	NIL	NIL	NIL

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled (Approx.)	Agencies involved
Remedial coaching classes		200	All Departments
Yoga and meditation camp		250	NSS.& faculty of Education
Food behaviour of youth for healthy life		300	Women cell
Learning & Writing skill Development Programme		1000	Career Counselling Cell

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year .

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	DSSSB	40	46	10	07

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
23	All	2-5 Days

5.2 Student Progression

5.2.1 Details of campus placement during the year: **No.**

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

5.2.2 Student progression to higher education in percentage during the year						
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to	
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)						
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam		
NET		1 student (Pol. Science) 4 student (Education) 2 students (Geography)		UP1204505310 UP1214514959 (Dec.18) UP0805505701(Dec.18) 79000263 (July 2018) 79001291 (July 2018) UP0310516038(Dec.18) 85016651 (July 18)		
SET						
SLET						
GATE						
GMAT						
CAT						
GRE						
TOFEL						
Civil Services						
State Government Services		-One Student DSSSB TGT -5 Students Joins Indian Army (NCC) -two students joined as Primary Teacher in UP State		Joined		
Any Other						
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year						
Activity		Level		Participants		
5.3 Student Participation and Activities: S.P. Singh						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	Bronze	Inter university volley ball competition.	Volley Ball			Volleyball Team of college
2018-19	1 st Prize	Inter university	Athletics			

		athletics competition				
2018-19	2 nd Prize	Inter university badminton competition	Badminton			
2018-19	1 st Prize overall Male and Female category.	Inter university weightlifting championship	weightlifting			Weightlifting Team of college

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **No**

5.3.2 No. of enrolled Alumni: **200**

5.3.3 Alumni contribution during the year (in Rupees) : **NIL**

5.3.4 Meetings/activities organized by Alumni Association : **01**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

-Community service is planned and conducted by all departments at their own convenience.

-Co-curricular activities are planned, organised and conducted by each department

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Yes**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development: **Our senior teachers are the members of Board of Studies in their respective subjects and they play vital role in improving their subject-curriculum with new perspective of changing scenario of our contemporary world. Our Principal Dr. N. K. Singh himself is Convener of Faculty of Education and member of Executive Council of our University.**

❖ Teaching and Learning: **Most of the teachers used ICT for better communication and understanding of subject content. All departments have their own computer and printer and provide latest subject material to students.**

❖ Examination and Evaluation: All departments have a mechanism of internal assessment of students progression such as subject related quiz contest, essay competition, poster presentation, written exam etc. These are the very helpful tools for evaluation of students. All departments focuses specially on slow learner students and if necessary provide remedial coaching.					
❖ Research and Development: Our college is a research centre. Approximate in all departments students are enrolled for research. Course work of research has been successfully completed by all registered research scholars. Total 44 students are pursuing research under various departments of university.					
❖ Library, ICT and Physical Infrastructure / Instrumentation: We are already connected with INFLIBNET with SOUL software and NLIST facilities for online books and journals. Bar-coding of all books is under process.					
❖ Human Resource Management:					
❖ Industry Interaction / Collaboration:					
❖ Admission of Students: Merit based.					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development					
❖ Administration					
❖ Finance and Accounts					
❖ Student Admission and Support					
❖ Examination					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers are provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: No.					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year: No					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year: YOGESH					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Faculty Induction Programme (FIP)		02		22nd April- 27th May	

		2019
FIP	03	15th May-13th June 2019
FIP	02	03 June-30 June 2019
Orientation Programme	01	01st March-30th March 2019
Refresher Course	01	1st Dec.-21st Dec.2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
11		01	

6.3.5 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each): **External audit is conducted by government auditors .**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) :

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	P u r p o s e

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Internal		External	
	Yes/No	Agency	No	Authority
Academic	Yes	IQAC.		
Administrative	Yes	IQAC.		

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

-One Meeting conducted during the year in the month of November.

-progress of students and attendance of the students were discussed.

6.5.3 Development programmes for support staff (at least three):				
Our all supporting staff benefited with our Computer lab, all the routine clerk, accountant, library staff and lab assistants have knowledge of basic computer programme.				
6.5.4 Post Accreditation initiative(s) (mention at least three): Principal Sir				
S6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year :				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants
2018	International Yoga Day	21 st June	21 st June (one Day)	150
2018	Convocation (Dr. D.P. Singh, Chairman, UGC)	26 th October	26 th October	500
2018	Annual Cultural cum Sports Programme	17 th Dec. 2018	17 th Dec.-18 th Dec.2018	400
2018	Tree Plantation	16 th July, 17 Nov. and 5 th June.	Three Separate days were used	50

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year): **yes**

Title of the programme	Period (from-to)	Participants	
		Female	Male
Gender Sensitization in the present Era	23-24 Nov.2018	128	105

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

- **Eco Club of the college organised a lecture for environmental consciousness and sustainable development.**
- **Three tree plantation programmes at our college and nearby villages were also organised.**
- **Percentage of power requirement of the College met by the renewable energy sources : 8%**

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift	No	
Ramp/ Rails	No	Under construction
Braille Software/facilities	No	
Rest Rooms	Yes	Guests of the college
Scribes for examination		
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year:

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	05	06	DURING THE MONTH OF JULY, OCTOBER, DECEMBER, FEBRUARY 18 AND MAY 2019	TREE PLANTATION, SWACHCHHATA PAKHWADA, VOTER AWARENESS CAMPAIGN, ENVIRONMENTAL AWARENESS PROGRAMME	DEVELOP SENSITIVITY TOWARDS ENVIRONMENT AND TREES, CREATE AWARENESS FOR VOTING AND CLEANLINESS DRIVE	150 STUDENTS PLUS 4 TEACHERS

7.1.5 Human Values and Professional Ethics : The college magazine 'PRATIBHA' is published annually and distributed to students which include many ethical stories, short biographies, articles etc. the aim of the magazine is to inculcate ethical values among students. Moreover time to time cultural programmes are also organised to encourage students to participate in ethical practices, moral values based programmes, patriotic plays etc.

Code of conduct (handbooks) for various stakeholders - **No**

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- . **Our college campus is completely Polythene free.**
- . **We are promoted to our students say 'NO' to Plastic.**
- . **We have lush green campus.**
- . **We have organised lectures on 'Sustainable Development' and 'Environmental issues' every year.**
- . **Promote Tree Plantation every year.**

7.2 Best Practices:

Describe at least two institutional best practices:

- . **We have successfully started a new faculty in Commerce in this year and started class B.Com. 1st year.**
- . **We are trying to establish 02 new Departments at P.G. level in Physics & Botany. Building of Departments, classrooms, laboratories and departmental libraries are under construction and hope it will started in forthcoming session from July 2019.**
- . **Organise Tree Plantation after every 4 Months.**
- . **Each Department is Encouraged to organise seminars/workshops/symposiums etc.**

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

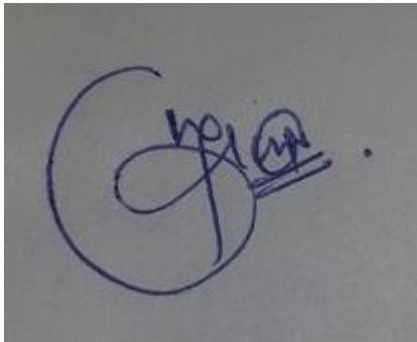
Since its inception the institute is nurturing rural talent to the best possible extent. The institute has its legacy to impart value education along with vocational dimensions. It can be said proudly that most of our students have placed at various government jobs and move to other states for higher education. In the sports also our institute is producing sports persons for various games.

8. Future Plans of action for next academic year (500 words):

The next story of Hostel, renovation of multipurpose hall and a mini Seminar hall will be complete this year. We are trying to insert Home Science at U.G. level in our college. At P.G. level we shall try to establish new Departments in Physics and Botany with their concerning Rooms & Laboratories. A series of lectures will be organise for overall development of students and In all departments guest lectures will be organise for students progression.

Name:- Dr. Yogesh Kumar

Name :- Dr. Narendra Kumar Singh



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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